

BUSINESS ANALYSIS APPRENTICESHIPS



A GUIDE FOR MANAGERS



AN INTRODUCTION TO BUSINESS ANALYSIS



BUSINESS ANALYSTS CHANGE THE WORLD.

Business Analysts are often the major brokers of change within organisations.

They work with IT and process owners to improve products and services, cut costs and ensure compliance.

Business Analysis is about CHANGE!

- ensuring that all stakeholders are involved
- understanding their needs, wants and issues
- specifying the agreed changes that bring the most value to all
- working with IT and other partners to build the processes and systems supporting the change
- helping embed the changes with all stakeholders and ensuring value-add

Our Business Analysis Apprenticeship Programme is extensive and hands-on, and was developed from 25+ years' experience delivering Business Analysis training.

The Business Analyst Level 4 Apprenticeship Programme develops an apprentice's skills to deliver the right solutions to the right business problems.

They'll gain internationally recognised qualifications like the BCS BA Diploma and develop soft skills to interact effectively with stakeholders at all levels.



BUSINESS ANALYSIS APPRENTICESHIP

WE WORK WITH ORGANISATIONS WHO WANT TO USE THEIR LEVY TO

- Bring talent into the business by taking on business analysis apprentices
- Train current staff to move into a business analysis or change role, or to develop their skillset in this area
- Develop junior Business Analysts' technical skills and understanding

As a levy payer with a wage bill of over £3 million, you then pay 0.5% into your apprenticeship budget which is used to fund Apprentices.

The Business Analysis apprenticeship costs £18,000 per apprentice, normally lasts 18 months and requires 20% time for off-the-job training.

Metadata works with employers so all training is closely work-related and develops the apprentice through projects benefiting the employer.

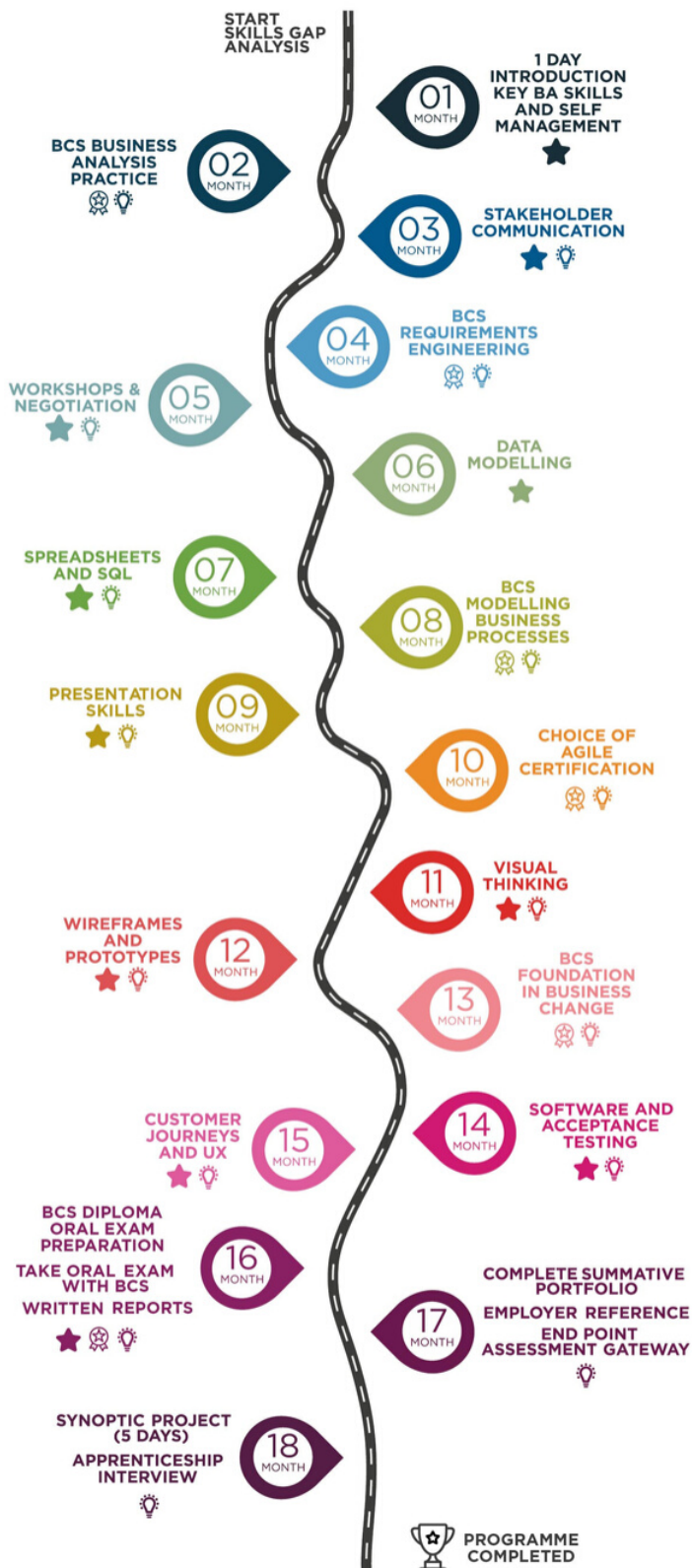


A BUSINESS ANALYST APPRENTICE WILL LEARN TO:

- Apply the right techniques to investigate business needs, wants and issues
- Develop and analyse process models to identify business improvements
- Specify requirements so IT delivers solutions to solve the right problems
- Use Agile techniques for faster delivery and greater stakeholder satisfaction
- Understand and develop data models
- Use gap analysis to compare current and future situations
- Deliver and manage acceptance testing to ensure needs are met
- Manage and engage stakeholders to uncover issues early and provide stress-free delivery
- Develop business cases for change - identifying options, benefits, costs, risks and impacts



LEARNING JOURNEY



Our team will guide you and your apprentice throughout the entire learning journey.

You'll work with a range of specialists, including our Chief Exec and Head Trainer, a dedicated mentor, and you'll also have access to our helpful and flexible admin team. Together we're committed to your apprentice's learning success.

At the beginning, we'll work together to establish and agree a clear framework for learning. We'll meet regularly to provide support, overcome barriers to learning, and help celebrate successes.

We'll help you navigate the modules, provide practical learnings to takeaway and implement in their day-to-day-roles immediately, as well as building a solid business analysis foundation based on our extensive knowledge, experience and boundless enthusiasm to support business analysts to develop their individual career successes.

We'll also help prepare for exam success. We're with you every step of the way.

Unlike others, we take your apprentices success personally.



YOUR APPRENTICES WILL...

- spend about 20% of their time over 18 months developing their Business Analysis skills
- be mentored and supported by experienced Business Analysts
- work as a Business Analyst with colleagues and teams involved with change in your organisation
- develop the soft skills that support Business Analysis and change
- understand Agile approaches to change, and gain an Agile qualification
- gain the BCS BA Diploma - the most sought-after BA qualification set



BCS Business
Analysis Diploma



Agile
certification



Delivered by
experts



Start
anytime



Delivered
anywhere
in the UK



Blended
delivery



Contact us to
discuss the next
steps for your
organisation

020 7272 3726
info@metadatatraining.co.uk

We are the leading specialists in Business Analysis, and this is the only apprenticeship standard that we offer, so we focus 100% on making it a fully-immersive training experience.

We are a RoATP approved main provider.

By working with us, you benefit from our expertise and flexible approach which creates a unique learning experience for each of our apprentices.

We have a track record of delivering high-quality training and an excellent service.

